



WEBADVISOR and CAMPUSCRUISER INFORMATION

- WebAdvisor is a Web interface through which TCC students do a number of enrollment-related activities.
- It is available to the student 24 hours AFTER being accepted for admission to the College.

AT THE MAIN MENU

- View course and faculty information – syllabus, textbooks
Access to Course/Faculty Information (HB 2504)

AT THE STUDENT MENU

- Request an evaluation of transfer credits
Click Transcript Evaluation Request
- Register and/or add/drop classes • Click Register and Drop Sections
- Pay tuition and fees • Click Payment Options
- Review financial aid information • Click Financial Aid
- View class schedules • Click My Class Schedule
- Check grades or print an unofficial transcript
Click View Unofficial Transcript
- Check progress towards a degree or certificate • Click Degree Audit
- Change academic program
Click Degree Audit – Update My Academic Program
- Petition for graduation • Click Application for Graduation
- Request an official transcript • Click Request Official Transcript

AT MY STUDENT SUMMARY

- Verify and/or update personal information • See Personal Information
- Change Academic Program • See Active Academic Programs
- View the status of the admissions file
See Application Status/Admissions Documents
- View the status of a graduation application
See Graduation Application(s) on File

WebAdvisor is available

6 a.m. to Midnight – Registration and General Information

6 a.m. to 1 a.m. – Tuition and Fee Payment

WebAdvisor is NOT available from 1 - 6 a.m.

TO LOG IN WEBADVISOR

- Access at **www.tccd.edu**
 - Select *MYTCC*
 - Select *WebAdvisor*
- Find your User Name
 - Click on *WebAdvisor User Name/Password Help*
 - Click on *What's My User Name?*
 - Enter LAST name, Social Security Number or Colleague ID
 - Click SUBMIT
 - Make a note of your User Name _____
 - Click LOG IN to continue
- Log in using your default Password
 - Enter User Name
 - First-time users enter LAST SIX digits of Social Security Number
 - Click SUBMIT
 - At first log in, student required to change password and enter password hints
 - Make a note of your Password _____
- Forgot Your Password?
 - Click on *What's My Password Hint?*
 - Enter User Name
 - If Password Hint doesn't help click on *Change Password (I Do Not Know My Password)*
 - Answer the security questions
 - Create a new password
 - Email confirmation sent to CampusCruiser email address

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- CampusCruiser is a Web interface through which TCC students send and receive email, communicate with instructors, and sign up for text alerts.
 - *ALL official TCCD communication, announcements, correspondence, and important messages are sent through CampusCruiser.*
 - CampusCruiser email may be activated the next business day AFTER being accepted for admission to the College.
 - CampusCruiser is available 24/7 unless noted.

TO LOG IN CAMPUSCRUISER

- Access at **www.tccd.edu**
 - Select MYTCC
 - Select CampusCruiser
- Use the WebAdvisor User Name and Password to log in.
- To activate, the student must log in and ACCEPT the User Agreement.

***For further information and assistance call 817-515-TCCD (8223).
Additional information at www.tccd.edu/PlanForSuccess***

